



DROGA RESEARCH GRANT

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PROPOSAL PREPARATION INSTRUCTION



1. Proposal preparation Instructions

1.1. Proposal Content

The application proposal for DRG-2026 should include the following:

I. **Cover letter**

II. **Cover Sheet** - In the form of a title page, include:

- Title of project
- Name and affiliation of Principal Investigator
- Name and affiliation of Supervisor/Advisor
- Name and program of student(s)/Researchers

III. **Abstract:** A 300-word abstract is required within the online submission form.

IV. **Project Proposal** (limit to a maximum of 8 pages, uploaded as a document (in word and pdf form) to the online submission system)

1. Introduction
2. Statement of the problem
3. Significance of the study: Explain the importance of the topic to the community, pharmaceutical sector, the country, academics, practitioners, and the researchers themselves.
4. Literature Summary/Review
5. Research Question
6. Specific Aims of Research Project
7. Research Design and Methodology
8. Schedule of Activities: Provide a timeframe for research activities and estimated completion date; timeframe should include preparation of final report.

V. **Budget:** See Funding Guidelines, regarding costs that are eligible and ineligible to be funded by a DRG.

VI. **References: follow the Vancouver reference style**



- VII. **Bio sketches /Curriculum Vitae** for the applicant/s and the supervisor(s)/advisor(s) must be included in the application form.
- VIII. **Recommendation letter:** Two letters of recommendation from individuals familiar with your work/proposal.
- IX. **Letter of Approval:** The applicant must submit a letter of approval/support letter from the institution with a letterhead. This letter should describe the status of the research or thesis, advisor's/supervisor's role in the research project and state whether it is a freestanding project or part of a larger proposed or ongoing research investigation.

1.2. Format of the proposal

- II. The document header should include the proposal title ONLY as this is a blind process. Please ensure there is no identifying information on the 8-page proposal.
- III. Bold all major sections of proposal (see Project Proposal, above).
- IV. Single-space, with one-inch margins on all sides of page.
- V. Use Times New Roman 12-point font